

# REGISTER TODAY

## BEYOND OFFICE MANAGEMENT: TODAY'S HEALTHCARE ENVIRONMENT FOR ADMINISTRATIVE PROFESSIONALS

April 18, 2017

Registration and Buffet Breakfast | 9 a.m.

Program | 10 a.m. – 3:00 p.m.

Fee | \$95/person

*Conference & Event Center at NJHA, Princeton, NJ*

### HEAR FROM NATIONAL EXPERTS

- MERGERS & ACQUISITIONS: The Shifting Tides of Healthcare
- THE FIRST 100 DAYS IN THE NEW TRUMP ADMINISTRATION: What This Means for New Jersey
- Using Emotional Intelligence to Guide Thinking and Behavior
- YOUR CAREER PATH: It's Yours to Build

*Specialty item vendors will be available for shopping throughout the day.*

**BEYOND OFFICE MANAGEMENT:  
Today's Healthcare Environment for Administrative Professionals**

**AGENDA**

- 9:00 a.m.**      **Registration and Breakfast**
- 10:00 a.m.**      **WELCOME**  
**Elizabeth A. Ryan, Esq.**  
**President and CEO**  
*New Jersey Hospital Association*
- 10:15 a.m.**      **MERGERS & ACQUISITIONS: The Shifting Tides of Health Care**  
**Steven G. Littleton, FACHE**  
**President, Hospital Services Division and Chief Operating Officer**  
*Hackensack Meridian Health*
- 11:00 a.m.**      **THE FIRST 100 DAYS IN THE NEW TRUMP**  
**ADMINISTRATION: What This Means for New Jersey**  
**Jackie Cornell**  
**Sr. Dir, Fed Relations & Regulatory Affairs**  
*New Jersey Hospital Association*
- 12:00 p.m.**      **LUNCH**
- 1:00 p.m.**      **USING EMOTIONAL INTELLIGENCE TO GUIDE THINKING**  
**AND BEHAVIOR**  
**Martin Manno, PhD, RN, ACNS-BC**  
**Assistant Vice President, Clinical Education and Professional**  
**Development**  
*The Center for Clinical Excellence and Education*  
*Kennedy Health*
- 2:00 p.m.**      **YOUR CAREER PATH: It's Yours to Build**  
**Raoul Nolan**  
**Facilitator/Coach**  
*Lee Hecht Harrison*  
*Talent Development and Transition+*
- 3:00 p.m.**      **Adjournment**

## EDU 1704 – Administrative Professional’s Day 2017

**FEES | Member: \$95**

**Non-member: \$95**

**Location:** NJHA Conference and Event Center

760 Alexander Road, Princeton, NJ 08540

**Directions:** [www.njha.com/directions.aspx](http://www.njha.com/directions.aspx)

**Guarantee** your seat now by paying for your registration online with a credit card. **It’s secure and easy.**

Click on the following link:

<http://hret-registration.njha.com>

### PAYING BY CHECK

Please fax your registration form prior to mailing with your payment.

A copy of the registration must accompany your check in order to allocate your payment properly.

**FAX:** 609-275-4271

**Make check payable to:** HRET of NJ

**Mail to:** HRET of NJ – P.O. Box 828691 – Philadelphia, PA 19182-8691

- For registration inquiries, please contact HRET at: [HRETEducation@njha.com](mailto:HRETEducation@njha.com) or 609-275-4181
- If you have a disability and need special accommodation, please call 609-275-4181
- **In the event of inclement weather, call 609-275-4140 before coming to the conference**

FEES: Member: \$95

Non-member: \$95

### REGISTRATION

Name: \_\_\_\_\_

Designation/Credentials: \_\_\_\_\_ Job Title: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Organization: \_\_\_\_\_

Organization Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Method of Payment: Check # \_\_\_\_\_

Payment Amount: \$ \_\_\_\_\_ Check# \_\_\_\_\_ Card#: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CCV: \_\_\_\_\_ Code: \_\_\_\_\_

Signature: \_\_\_\_\_

Billing Address (if different from above): \_\_\_\_\_