



**Trustee Education Program for Fulfilling
Your Seven-Hour Requirement**
New Jersey Hospital Association, Princeton, NJ

March 11, 2016

Registration: 8 – 8:30 a.m.	Location: NJHA Board Room
Program: 8:30 a.m. – 4:30 p.m.	760 Alexander Rd., Princeton, NJ
Seminar: EDU 1616	Fee: NJHA Member: \$495 ea. Non-member: \$895 ea.

This program is offered to board of trustee members to fulfill their state-mandated education requirements. The sessions provide a comprehensive understanding of the role and responsibilities of a trustee and is a primer for understanding the financial statements for healthcare institutions.

Designed to introduce members of a hospital governing body to the principles of hospital governance, this program will provide an understanding of the roles and responsibilities of serving as a hospital trustee. The seminar is focused on the ethical and fiduciary responsibilities of a trustee, the governing body's role in promoting healthcare quality, hospital organization and governance, hospital financial management and legal/regulatory compliance issues. This seven-hour program is intended to fulfill the state-mandated hospital governing body training, but is useful for anyone serving on a healthcare board of trustees.

OBJECTIVES:

1. Discuss state-mandated topics for trustee education program
2. Equip new governing board members with useful information to discharge their board duties.

TARGET AUDIENCE:

Newly-appointed hospital board of trustee and/or director members

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AGENDA

8 a.m. *Registration and Continental Breakfast*

8:30 a.m. *Welcome and Overview*

Jessica Perl Hritz, Esq.

Director, Development & Trustee Relations
New Jersey Hospital Association

8:45 a.m. **New Role, New Perspective**

Dan Sinnott

President
Sinnott Executive Consulting

12 p.m. *Networking Luncheon*

1 p.m. **New Role, New Perspective (cont'd)**

Dan Sinnott

2 p.m. **Hospital Financial Management**

Louis Feuerstein

Managing Director
Grant Thornton LLP

4:30 p.m. *Evaluation and Adjournment*

Registration Guidelines for 2016

PAYING BY CREDIT CARD

Guarantee your seat now by paying for your registration online with a credit card.
It's secure and easy.

Click on the following link:

<http://hret-registration.njha.com/>

Note: For security purposes, please **DO NOT** mail credit card information with your security code to the P.O. Box. Save time and register online through our secure Web site.

PAYING BY CHECK

Your registration will not be confirmed until your payment is received by HRET. A copy of the registration must accompany your check in order to allocate your payment properly.

FAX: 609-275-4271

Make check payable to: HRET of NJ

Mail to: HRET of NJ – P.O. Box 828691 – Philadelphia, PA 19182-8691

Payments by mail must be postmarked no later than Wednesday, March 2, 2016

After March 2, checks must be in-hand at the time of registration the day of the program.

HRET / NJHA staff reserve the right to refuse entrance if payment is not received in full at the time of registration.

GENERAL INFORMATION

- **Please fax your registration prior to mailing with payment.**
- **On-site registration:** We will do our best to accommodate walk-ins, but cannot guarantee seating. Please call 609-275-4180 the day preceding a conference to inquire about availability. If a conference can accommodate you, payment in full is due at the registration table via check or credit card. No exceptions.
- For program inquiries, please contact Jessica Perl Hritz at (609) 275-4224 or jhritz@njha.com
- For registration and payment inquiries, please contact (609) 275-4180 or HRETEducation@njha.com.
- In the event of inclement weather, call 609-275-4140 before coming to the conference.
- For directions visit NJHA at: <http://www.njha.com/directions.aspx>. Ample parking is available behind the conference center building.
- If you have a disability and need special accommodation, please call 609-275-4180.

CANCELLATION POLICY

- Cancellations received by March 8 will receive a refund minus a \$100 administrative fee.
- No refunds will be issued after the deadline or for no-shows.

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Date:	March 11, 2016
Registration Start:	8:00 a.m.
Program Start:	8:30 a.m.
Location:	New Jersey Hospital Association 760 Alexander Road, Princeton, NJ 08543
Fee:	<input type="checkbox"/> NJHA members: \$495 <input type="checkbox"/> Non-members: \$895
Seminar:	EDU 1616

Mail/Fax Registration

(Please type information directly into this PDF form before printing. Copy form for additional registrants.)

Note: Your registration will not be complete until payment has been received.

Payments must be postmarked no later than March 2, 2016.

Online Credit Card Registration

To register online with a credit card, do not type into this form.

Instead click "Register for this Event" below.

Registrant Name:	Additional Registrant:
Job Title:	Job Title:
Degrees/Credentials (MD, RN, LNHA, etc.):	Degrees/Credentials (MD, RN, LNHA, etc.):
Email:	Email:
Phone number:	Phone number:
Organization:	Additional Registrant:
Organization Address:	Job Title:
City, State, Zip:	Degrees/Credentials (MD, RN, LNHA, etc.):
Registration Contact:	Email:
Contact email:	Phone number:
Contact phone:	Additional Registrant:
Payment Information: <input type="checkbox"/> Check <input type="checkbox"/> Credit Card	Job Title:
Check / Credit Card No.:	Degrees/Credentials (MD, RN, LNHA, etc.):
Expiration Date: Security Code:	Email:
Name on credit card:	Phone number:
Billing Address: (<i>street, city, state, zip</i>)	