

**Internal Investigations:
How to Conduct Effective & Legal Workplace Investigations**

November 20, 2017

AGENDA

- 8:30 a.m. **Registration**
- 9 a.m. **Introduction**
- Dena Calo*
Partner
Saul Ewing Arnstein & Lehr
- 9:15 a.m. **Deciding Whether to Conduct an Investigation**
- Dena Calo*
Partner
Saul Ewing Arnstein & Lehr
- 10 a.m. **The Investigation Process**
- Ruth Rauls*
Partner
Saul Ewing Arnstein & Lehr
- 11:15 a.m. *Break*
- 11:30 a.m. **Investigations Aftermath – A Panel Discussion**
- Dena Calo, Ruth Rauls, & Gillian Cooper*
Saul Ewing Arnstein & Lehr
- 12:30 p.m. *Lunch*
- 1 p.m. **Workshops on Specific Issues &
Challenges Related to Internal Investigations**
- Dena Calo, Ruth Rauls, & Gillian Cooper*
Saul Ewing Arnstein & Lehr
- 2:30 p.m. **Privacy Concerns & Policy Considerations**
- Gillian Cooper*
Associate
Saul Ewing Arnstein & Lehr
- 3 p.m. *Adjournment*